

JEFFERSON SELECT BOARD MEETING MINUTES

October 20, 2025

Present: Pamela Grotton, Robert Clark, Jr. and Claudia Orff-Reed

Meeting Called to Order: 5:00 pm

Meeting Minutes Approved: October 6, 2025 (2-0)

Handouts:

FOLLOW UP FROM MEETING OF 10/06/2025:

- Pam requested a signed copy of the Key Agreement be emailed to her.
- Claudia informed everyone that Nathan Northrup would begin cutting the trees tomorrow (10/21/2025) on North Mountain Road.
- Tax Maps –
 - Kim spoke with Rod Craib, who did the maps in 2017, and he no longer prints the maps but stated that the last time he did have them printed it was roughly \$500 to print them.
 - Contact Rod again to see if we can get the PDF of the colored maps, the current PDF files we have are black and white only.
 - Check Supplies Unlimited and Lincoln County Publishing to get prices on printing the maps. Also inquire about lamination of the maps.
- Road Budget/Carryover/Current Expenses –
 - Lynne will run a report to see what's been spent in 2025.
- Securing Documents. –
 - Lynne will check with Tabby and Hailee to see if everything has been secured.
- Camden National Bank –
 - Lynne is in the process of setting up an appointment to meet with someone to go over the accounts.
- Staff Training:
 - Kim to sign up for the Cash Management Training course on 11/20/2025 to continue her training towards certification.
 - Checking to be sure Hailee and Tabby are up to date on their training.

CODE ENFORCEMENT OFFICER/PLANNING BOARD:

- Seeger Lane –
 - Bill Farren, Planning Board Chair, was present to discuss tree cutting in shoreland zones.
 - Donald approved the permit for Seeger Lane, the tree cutting was significant, and Bill is requesting that going forward the Planning Board be included/notified of all Tree Cutting Permit Applications that fall in shoreland zones.
- Sunrise Park Road –
 - Donald reported that Marlene Colvin has been working on the replanting plan to replace all the foliage that had been taken down without the proper permits. Bill would like to be kept in the loop on this as well.
- Shoreland Certification –
 - Pam will email Bill with the email sent by the State regarding Donald's certification and what training is required of Planning Board members for Shoreland permits.
- 271 Rockland Road –
 - Donald received a report of a rat infestation at 271 Rockland Road. Lynne to call Dottie Carroll, Health Officer, to follow up with a wellness check.

ABATEMENTS:

- The Select Board signed the abatements submitted by the Assessor.

DENNIS ALEXANDER:

- Dennis Alexander has requested a re-payment plan to get back his property that's been tax acquired (acct. 2252) back from the Town.
- A motion was made to accept \$350.00 per month in payment and the contract to be renegotiated in twelve (12) months – seconded. (3-0)

STATE LICENSE RENEWAL FOR CANNABIS RETAIL STORE LOCAL AUTHORIZATION FORMS:

- The Local Authorization Form for Robert Gagnon/Elevation Station was signed by the Select Board.
- The Local Authorization Form for Nicholas Nicholson/Snow Tree Farms Hash Hut was signed by the Select Board.

MULTIPLE TAX BILLS:

- Discussion was had about setting up multiple tax bills/due dates for the taxes.
- The Town would only need to send out a single bill that would have two stubs to return with payment.
- Due dates were discussed, but nothing was decided, because the taxes would need to be collected within the same year, by 12/31.
- Reach out to other towns with a FY12/31 to see if they do multiple due dates and how they handle it.

KEVIN VERNEY – ISLAND PROPERTY:

- Kevin Verney came in and spoke with Lynne about the island he's been paying the taxes on. Apparently there's some dispute as to ownership, the State of Maine is claiming ownership of the island and Kevin Verney believes he owns it because of a Quitclaim deed issued him by the Town of Jefferson.
- Claudia also received a call from him, and she went on to the Registry of Deeds looking for information where she found a recent Affidavit from the State of Maine with regards to the ownership of the island (Book 6255 Page 127). The Affidavit states the island is property of the State of Maine and has never transferred ownership to anyone else.
- A motion was made to remove Kevin and Judith Verney's name from the tax bill – seconded. (3-0)

Approved the Town Expense Warrant in the amount of \$73,936.82.

The Select Board meeting adjourned at 5:56 pm.

Pamela J. Holton
Claudia Ouff - Reed
BM