

## JEFFERSON SELECT BOARD MEETING MINUTES

August 11, 2025

Present: Pamela Grotton and Claudia Orff-Reed

Meeting Called to Order: 5:00 pm

Meeting Minutes Approved: July 28, 2025 (2-0)

Handouts:

### ROAD COMMISSIONER:

- NORTH MOUNTAIN ROAD
  - Wayne began work on the culverts on N. Mountain Rd this week. He discovered that there were more culverts needed than the original two that were authorized at the 07/28/2025 Select Board meeting. Six culverts in total are needed, but only two have been approved.
    - 112 N. Mountain Rd – Jennifer Barron – she has the two originally approved plus she will need an additional one for a total of three culverts.
    - 102 N. Mountain Rd – Blane Fenderson – he will need one to replace the damaged one, and a new one, for a total of two culverts.
    - 133 N. Mountain Rd – Wayne Cunningham – he will need a culvert.
  - There was no vote taken to approve the additional four culverts.
- 911 ADDRESS COMPLAINT
  - Wayne received a complaint that a resident was told that he had a 911 Address request for a month and hadn't created the address.
  - There was a second issue at the Town Office for the same problem.
  - Discussion was had about changing the because currently the driveway and 911 address requests come in with the building permits and all the forms go directly to either the Planning Board or the Code Enforcement Officer for processing. Once they get approved, they get filed and a lot of times the driveway requests and the 911 address requests get missed and not processed.
  - Lynne to review the process and make changes so the driveway and 911 address requests get processed.
- CUNNINGHAM FARM
  - He has some trees to come down – he just wants them cut and put on his property, he'll take the wood.

### GARY CASTNER:

- Lynne provided an update on the roadside mowing. Gary will begin this week.

### OTHER:

- TAX BILLS
  - The tax bills will be committed at the 08/25/2025 Select Board meeting.
  - The due date will need to be changed based on the late commitment date.
  - An insert will need to be included with the tax bills.
- VETERAN'S SIGNS/BANNERS
  - Lynne noticed signs in the Boothbay Region for the Veteran's and thought it might be a good idea for Jefferson.
  - Lynne has reached out to Diana Sommers to help organize the committee.
- GLIDDEN BRIDGE
  - Lynne to keep calling the engineer about coming to assess the Glidden Bridge and give a report/recommendation on what should be done.
- SHORELAND ORDINANCE
  - Lynne to confirm with Bill Farren that he's been notifying the State Commissioner to all changes and amendments to our Shoreland Ordinance.

CODE ENFORCEMENT OFFICER:

- ROCKLAND ROAD
  - Donald is trying to identify the owner of the property.
- COLVIN – 99 SUNRISE PARK ROAD
  - Per Donald, Marlene Colvin said the shed has been sold and the new owner is in the process of getting it moved off the property.
  - Donald tried to locate Jamie Stone, the neighbor, but there is nobody by that name living in the vicinity of this property.
  - Donald is set to talk with Marlene Colvin on 08/12/2025 to get a definitive date for the removal of the shed from the property.
  - A motion was made to have Donald send another letter stating that the shed must be removed by 08/31/2025 or the Town will begin charge the Colvin's \$1,000.00 per day until the shed has been removed from the property – seconded (2-0)
  - Donald will send another email/call to the DEP to have them come and assess the planting that needs to be replaced on the property.

GRANT FUNDING OPPORTUNITIES

- Kim to look into any possible grant funding opportunities that could help offset the cost of the Glidden Bridge potential repairs.

Approved the Town Expense Warrant in the amount of \$182,900.75.

The Select Board meeting adjourned at 6:45 pm.

*Pamela J. Gorton*  
*Claudia Off-Road*