

JEFFERSON SELECT BOARD MEETING MINUTES

June 16, 2025

Present: Pamela Grotton, Robert Clark, Jr., and Claudia Orff-Reed

Meeting Called to Order: 5:01 pm

Meeting Minutes Approved: June 2, 2025 (3-0)

Handouts:

GLIDDEN BRIDGE UPDATE:

- Lynne contacted the Fire Department – Darin said the larger trucks can't get across the bridge to put out fires between the Somerville and Glidden bridges with the weight limit posted in both directions.
- Pam will contact Maine Municipal Legal to find out where the responsibility falls if something happens when crossing the bridge with vehicles over the weight limit, and liability in the event of a fire where the fire department is unable to get to scene.

ROAD COMMISSIONER:

- HINKS ROAD – Wayne received a call about the “STOP AHEAD” sign located on the Hinks Rd. The sign is completely blocked, and you can't see it as you approach – the property owner does not want the brush cut back. The Select Board told Wayne to trim around the sign so it's visible.
- MOUNTAIN ROAD/VALLEY ROAD/ATKINS ROAD – The trees need to be trimmed/cut back along the roadside – Claudia will contact Nathan Northrup for a quote.
- MOUNTAIN ROAD – There's a huge pothole on Mountain Rd just before it turns to dirt. Wayne suggested paving beyond that point to prevent the recurrence of the pothole.
- SALT SHED – There was discussion about using the Winter Maintenance fund to cover the repairs to the salt shed.

COLVIN LETTER:

- Donald was present and the letter was reviewed and given to Lynne, when the letter has been typed up Lynne will contact Donald to have him come in and sign it. Then it will be served by Kennebec County Sherriff.
- The Select Board determined that the letter should read: \$250 fine per day beginning immediately upon the Sherriff's Office serving the letter.

JEFFERSON SCHOLARSHIPS:

- The Select Board signed the Scholarship Certificates for the three scholarships being awarded.

PERSONNEL POLICY:

- VACATION – changes were made to the vacation section of the Personnel Policy, and a motion was made to approve the Vacation section, including the changes – seconded (3-0)
- SICK LEAVE – changes were made to the sick leave section of the Personnel Policy, and a motion was made to approve the Sick Leave section, including the changes – seconded (3-0)
- HEALTH INSURANCE – changes were made to the health insurance section of the Personnel Policy, and a motion was made to approve the Health Insurance section, including the changes – seconded (3-0)
- RETIREMENT – there were no changes made to the retirement section of the Personnel Policy and a motion was made to approve the Retirement section as written – seconded (3-0)
- A motion was made to make the changes made to pages 1 thru 5, and sections vacation, sick leave, health insurance, and retirement to be effective as of 06/15/2025 – seconded (3-0)
- Pam requested a copy of the revised draft Policy be emailed to her once the changes had been made.
- Next agenda – the next 5 pages are to be reviewed at the next meeting.

verbiage of the from the 6/16/25

Approved the Town Expense Warrant in the amount of \$89,796.59.

The Select Board entered the Executive Session at 6:32 pm for personnel matters 1 M.R.S §405(6)(A).

The Select Board exited the Executive Session at 7:06 pm.

A motion was made to have Lynne obtain liability insurance for the dog to continue to bring the dog to the office – seconded (3-0)

The Select Board meeting adjourned at 7:15 pm.

Pamela J Grotton
Robert Clark Jr
Claudia Orff-Reed