

JEFFERSON SELECT BOARD MEETING MINUTES

May 19, 2025

Present: Pamela Grotton, Robert Clark, Jr., and Claudia Orff-Reed

Meeting Called to Order: 5:00 pm

Meeting Minutes Approved: May 5, 2025 (3-0)

Handouts: Revised Personnel Policy

ROAD PAVING BUDGET:

- Robert requested the balance of the roads budget – Lynne will call him with the information.

JOAN JACKSON:

- Joan read a letter to the Select Board expressing her displeasure with the way the notifications were made about who was reappointed to the Budget Committee. She read it in the paper and nobody had contacted her. Joan requested a copy of her letter be attached to the minutes of the meeting. – The Select Board thanked her for all her volunteer work she does for the Town and apologized for the missed notification.

SOLAR ORDINANCE:

- Bill Farren, Chair of the Planning Board, was present.
- Discussion was had about the requirements for residential/commercial solar panels and getting the information on the Building Permit and making an amendment to the Building Ordinance. Discussion was had about what fees would be charged. The information is necessary for safety precautions.
- Pam had some questions:
 - How will the Jefferson Fire Department get notified about the layout and specifications of the layouts – Bill will talk with Darin Walker (Fire Chief) to determine how best to convey the information.
 - Why are we requiring a building permit if there are no fees – per Claudia the solar panels add value to the property therefore need to be documented.
 - Inspection of the installation and the ability of the roof to handle the panels – per Bill, the Installer will make that determination.
 - Would there be any training for the CEO to know what to check/verify proper installation and if it's working properly in order to sign off?
 - Modifications to the original plan for the solar panels/farm – would there be a separate form or modify the original permit:
 - Discussion was had about setting the fees at 15¢ per square foot.
- Discussion was also had about who is able to make changes to the building permit – the Select Board, the Planning Board, and Town Residents with a properly signed petition was discussed.

ROAD COMMISSIONER:

- Hollowell Road – Wayne asked if there is grading to be done on Hollowell Road this year.
- A motion was made to grade the Hollowell Road and to have Harry Moody do the grading – seconded. (3-0)

TOWN APPOINTMENTS:

- The Select Board signed the appointment papers.
- Donald Waltz isn't ready to be sworn in as CEO.

ANDREW WILLIAMSON SCHOLARSHIPS:

- The Select Board signed the scholarships.

CODE ENFORCEMENT OFFICER:

- Tom Durkee, Donald Waltz and Tom Prouty were all present.
- Tom Prouty wants to know why the Colvin's are still sawing and there is electricity running to the shed when there's supposed to be a Cease and Desist order in place.
- Tom Durkee has been reaching out repeatedly to the DEP Agent Colin Clark about the best way to handle it without disrupting the State's investigation. Pam will call Colin directly to try and get a response.
- A motion was made to send another registered letter to the Colvin's. The letter will give them 30 days from the date the letter is served to remove the structure/building or they will begin to

receive a fine of \$250.00 per day until the structure has been removed. The letter to be served to the Colvin's by the ~~Lincoln County~~ Sheriff's Office. – seconded. (3-0) *Kentucky County*
ON PREMISES BEER, WINE, AND SPIRITS APPLICATION:

- New applications are coming frequently – Lynne will email each permit applicant to notify the Lincoln County Sheriff's Office and the Jefferson Fire Department of each event.

Approved the Town Expense Warrant in the amount of \$32,576.75.

- There was an error in Robert Clark's check that needed to be corrected.

The Select Board entered Executive Session at 5:50 pm for poverty tax abatement 1 M.R.S §405(6)(F).

The Select Board exited the Executive Session at 5:57 pm.

- A motion was made to deny the poverty tax abatement – seconded. (3-0)

The Select Board entered Executive Session at 6:05 pm for personnel matters 1 M.R.S §405(6)(A).

The Select Board exited the Executive Session at 6:30 pm and no vote was taken.

The Select Board meeting adjourned at 6:30 pm.

Pamela J. Horton
Robert
Claudia Oubb-Reed

Jefferson, Maine
May 19, 2025

On Wednesday May 7, 2025, I picked up at the Jefferson Post Office the May 8, 2025, edition of the Lincoln County News. I was rather surprised to learn from Molly Rains's article that the Select Board at its May 5, 2025, meeting reappointed two budget committee members and allowed two other members' terms to lapse.

After reading the article late Wednesday afternoon, I called Lynne at the town office and expressed my displeasure at not being notified and only learned of the event after reading it in the paper. It is my understanding that James Lindsey, Glenn Gervais, and Catherine Walker were only advised the changes after my phone call. Surely a member of the Select Board or a town office employee should have had the courtesy of informing all affected members what had transpired at the Select Board meeting of May 5, 2025.

I realize that everyone is "busy" but a simple phone call to the affected members should have been done. I trust that this situation will not reoccur and that a policy will be put in place so this will not happen to another Jefferson resident. I respectfully request that a copy of my letter be placed with the May 19, 2025, minutes.

Thank you.

A handwritten signature in cursive script that reads "Joan Jackson".

Joan Jackson

