

JEFFERSON SELECT BOARD MEETING MINUTES

March 10, 2025

Present: Pamela Grotton, Robert Clark, Jr., and Claudia Orff-Reed

Meeting Called to Order: 5:01 pm

Meeting Minutes Approved: February 24, 2025 (3-0)

Handouts:

RICHAD PARLIN:

- Richard Parlin should be going to the Planning Board, not the Select Board – Lynne will contact him and clarify that he should be talking with the Planning Board.

MIDCOAST HUMANE AGREEMENT:

- The Select Board did not sign the agreement – the payment section was missing from the new contract – Lynne will contact Midcoast Humane and obtain a corrected agreement.

REVALUATION CONTRACT:

- The Select Board will review the contract before signing it. There is an error on the from page of the contract that needs to be corrected – the amount written numerically and the amount written in text are not the same.
- Per Claudia's request – Lynne to find out how they are charging for the revaluation (i.e., by the parcel).

TOWN MEETING:

- The Select Board signed ten copies of the legal warrant.
- Robert nominated Pam to be moderator at the Public Hearing on April 7, 2025 – seconded (2-0)
- The Select Board decided to close the Town Office to the public on Tuesday, April 22, 2025, for the Annual Town Meeting Secret Ballot Election, due to insufficient staffing availability.

ROAD COMMISSIONER:

- Lynne received a complaint that the Town puts down too much sand and salt on the roads when they plow.
- County Road – a motion was made to take two loads of ¾" stone onto County Road – seconded (3-0)
- North Mountain Road – Wayne is recommending that N. Mountain Rd be addressed as in need of repair once the 2025 budget has passed.
- Valley Road – Pam brought to attention the need for repairs on Valley Rd and Wayne suggested hot top rather than cold patching the road – further discussion once the budget passes.
- Hodgkins Hill Road – there's a tree about ¼ mile in from Route 32 on the left that is very close to the road and needs to come down. Wayne will mark it with a pink ribbon and since Don Clark hasn't begun cutting the trees yet, it will be added to his list.

CODE ENFORCEMENT OFFICER:

- Donald will be on vacation the week of April 14th and the following week is a holiday – Lynne will contact Tom Durkee to see if he will cover while Donald is on vacation.

APPLICATION FOR ON-PREMISES BEER, WINE & SPIRITS FO DAMARISCOTTA LAKE FARM:

- The application is being given to the Planning Board for review – they would like #21 looked at closely.

OTHER:

- The Select Board is waiting for a copy of the after-the-fact Building Permit submitted by Matthew and Marlene Covin. It went to the Planning Board. Bill Farren is working with the DEP Agent and Tom Durkee to visit the site and determine the penalties and fees.
- Town Report Cover – a motion was made to choose the salmon color for the cover of the Town Report – seconded (3-0)
- Town Office Parking Lot Cleanup – Lynne to reach out to Sevon's to see if they will clean up the parking lot for the same price as last year.
- Lynne to contact Riverside Drive Monuments in Augusta to have them come and remove the support braces from the headstones they repaired.
- Wayne Farrin received conflicting information about having to pay fees for change of use on property he purchased. There is no septic or electricity, so he will need to submit a building

permit, which has the change of use information in it, and the fees to be determined by the Code Enforcement Officer.

- Pam inquired about the process of receiving building permits when the fees are unclear, it was agreed upon that the following would take place:
 - If the fees can be determined, then the permits will be processed as usual.
 - If the fees can't be determined then the counter staff will take in the permit without collecting the fees and give it to the Code Enforcement Officer (CEO), who will then determine the appropriate fees. Once the fees have been determined the CEO will give it back to the counter staff, who will contact the resident and have them come in and pay the fees before the permit is processed. Once the application has been paid for, it will be processed as usual.
- US Cellular – Lynne updated the Select Board about US Cellular looking to extend the current contract for a short period of time.

Approved the Town Expense Warrant in the amount of \$15,013.28.

The Select Board meeting adjourned at 6:11 pm.

Pamela J. Hutton
Robert Evans
Claudia Orff-Read