

# JEFFERSON SELECT BOARD MEETING MINUTES

December 30, 2024

Present: Pamela Grotton, Robert Clark, Jr., and Claudia Orff-Reed

The meeting was called to order at 5:00 pm.

Meeting Minutes: December 16, 2024 - approved (2-0)

Handouts:

## CAPE HILL CANNABIS PERMIT:

- Scott Banks was in attendance – his caregiver's license expired while waiting for the Town to complete the necessary forms and submit them.
- The retail space is near completion. Before the forms can be signed by the Town, the Code Enforcement Officer, the Fire Chief, and the Planning Board need to sign off on the retail space.
- Lynne will email the Office of Cannabis Policy for the State of Maine, copying Scott and Pam, to let them know that his application has been submitted and the Select Board is waiting for the Code Enforcement Officer, the Fire Chief, and the Planning Board to sign off on the application before they can sign it for approval.

## EMERGENCY MANAGEMENT OFFICER:

- Alex Ciskowski, EMO, was in attendance to discuss updating the emergency plan for the Town of Jefferson.
- He wants to identify where the warming shelter will be in the event of severe weather. Pam stated that it should be at the school and that Alex should be in contact with John Carrol at the school.
- There is a staffing issue anywhere the shelter is located. Both the school and the firehouse have a generator and the available space to be a warming center.
- Further discussion to take place at a later Select Board meeting.

## FIRE DEPARTMENT:

- Greg Johnston and Darin Walker were in attendance to discuss a new fire truck and the fire truck reserve fund.
  - They are looking for funding for a new smaller fire truck, which will allow them easier access to the smaller roads and camps in town. Payments can be made either in full at the end (for a total of \$402,000) or in three installments (for a total of \$387,000). The time frame for delivery is 12-14 months. The truck will require an article on the ballot for the additional \$50,000 to come from the Town surplus. Greg will write the article for submission.
  - The Fire Department would like to have the amount raised by the Town on the 2025 warrant to be increased from \$70,000 to \$100,00 for the fire truck reserve fund. Robert feels that \$75,000 should be enough. Further discussion will take place.

## CODE ENFORCEMENT/PLUMBING INSPECTOR:

- Update on cease and desist orders:
  - Cottage Road – they have submitted their permits and are going before the Planning Board at the next meeting.
  - Sunset Park – Tom Durkee and Bill Farren met with Marlene Colvin, and they are working to get their permits. The property had been posted and the signs had been ripped down. Tom will need to go out and get pictures of the property and will take the Sheriff with him.

## ARPA UPDATE:

- The remaining \$50,000 will be obligated and spend on the Egypt Road Project.

## BROADBAND COMMITTEE:

- The Broadband Committee is disbanded, and the balance of funds will be put towards the remodeling of the Clerk's office space.

## TOWN OFFICE REMODEL:

- Discussion about the difficulty in finding a contractor to do the work. It was suggested that the Amish might be available to do the work. Further discussion is to take place.

## ALEWIVES:

- The Alewife Harvest contract will be going out to bid, the advertisement to read as follows:

- The Town of Jefferson is seeking bids for the Alewife harvest. All sealed bids must be received at the Town Office by 5:00pm on Thursday, January 25, 2025. Bids will be opened at 5:00pm on Monday, January 27, 2025. Contact the Town Office for further information at 549-7401. The Select Board reserves the right to accept or reject any or all bids.
- Lynne will look at her paperwork to find out what needs to be submitted and will attach it to the information on file.

ROAD COMMISSIONER:

- Goose Hill Road – there was a pole down that had snapped – Darin and Wayne had confirmed it had been fixed.
- Wayne asked about cutting back the bushes on Atkins Road, Mountain Road, and Hodgkins Hill Road. The Select Board made a motion to cut back the brush about 10 feet off the road on the Atkins Road, Mountain Road, and Hodgkins Hill Road – seconded. (3-0)

NOBLEBORO-JEFFERSON TRANSFER STATION:

- Robert and Claudia are planning to attend the meeting on 01/08/2025 for the Transfer Station.

TOWN CLERK POSITION:

- Discussion was had about the hourly rate for the Town Clerk position. Lynne recommended \$25/hour to start based on the surrounding Town salary survey that was provided.
- A motion was made to set the hourly rate for the Town Clerk at \$25/hour plus health insurance – seconded. (3-0)

Approved Town Expense Warrant in the amount of \$133,955.63.

The Select Board meeting adjourned at 6:43 pm.

*Pamela J. Gorton*  
*Robert E. Love*  
*Claudia Off-Road*