

# JEFFERSON SELECT BOARD MEETING MINUTES

December 2, 2024

Present: Pamela Grotton, Robert Clark, Jr, and Claudia Orff-Reed

The meeting was called to order at 5:01 pm.

Meeting Minutes: November 18, 2024 - approved (3-0)

Handouts: Damariscotta Mills Dam Regulatory Report

## PLANNING BOARD:

- Sunrise Park
  - Tom Prouty (resident) was in attendance.
  - Tom Durkee (CEO) went to the property (map 029 lot 034) to speak with David Colvin (son of property owner), who was not very receptive to discussing it and asked that he not set foot on the property unless he the Sherriff is present.
  - Tom Durkee contacted Marlene Colvin (property owner, along with Matthew Colvin) who also refused to discuss the situation.
  - After further discussion, the Select Board made a motion to have the CEO issue a Cease-and-Desist Order to Matthew and Marlene Covin and give it to Lynne to have the Sherriff deliver it to the Colvin's at their home address in Pittston, as well as post it on the property located in Jefferson – seconded (3-0)
- Cottage Road
  - Property owned by Gregory Bond and Kimberly Robertson (map 044 lot 013-002) has had trees cut down and gravel and large stones brought in without permits.
  - After further discussion, the Select Board made a motion to have the CEO issue a Cease-and-Desist Order to the owners via certified mail – seconded (3-0)
- Bill Farren was present and stated that the new state legislation passed this year regarding permit violations on shoreland zoning ordinances (MRSA Title 12 §685-2, sub §8-A and MRSA Title 30-A §4452, sub §8) allowing municipalities to recover attorney fees, court costs, any unpaid penalties, etc. by placing a lien against the property.
- Revised Building Permits – the Select Board reviewed the revised building permit and made a motion to accept the updates to the building permit – seconded (3-0)

## ANIMAL CONTROL CONTRACT:

- Robert reviewed the contract and discussed it with the remaining Select Board members.
- Robert signed the 2025 Animal Control Contract.

## TOWN CLERK APPOINTMENT:

- The Select Board signed the papers appointing Brenda Williams temporary Town Clerk until the position is filled permanently.

## ELEVATION STATION:

- Pam signed both the renewal permit and the certificate of operation for Elevation Station.

## SNOWMOBILE CLUB:

- Two members of the Snowmobile Club were in attendance to find out if they are required to get 150 signatures and complete the forms in order to have their article question on the warrant.
- A motion was made to table the discussion upon further review of the process and the legislature regarding warrant articles – seconded (3-0)
- For the next Select Board Meeting please provide:
  - A list of the charities that were sent notifications of the new procedures.
  - The 2023 Town Report listing the articles.
  - The statute and relevant information for the warrant articles.

## ROAD COMMISSIONER:

- The Road Commissioner would like to get another load of salt – a motion was made to allow Dylan to get 1 triaxle load of salt – seconded (3-0)

- The Road Commissioner received a call about putting in a culvert on Rustic Way and Goose Hill Road – a motion was made to put in the initial 12' culvert and that the upkeep and maintenance is the responsibility of the property owner, not the Town of Jefferson, after the initial installation – seconded (3-0)
- Boynton Schoolhouse Road – logs have been placed where the snow usually gets deposited during plowing which would cause snow to build up at the end of the road. Robert will talk with the landowner to see if something can be worked out.

TOWN OFFICE BUILDING:

- Discussion took place about the possibility of making the meeting room into the clerk's office or possibly expanding the building to get more space for the clerk's area.
- Keep this on the agenda for further discussion.

CEO/PLUMBING INSPECTOR:

- DHS contacted Donald Waltz about having him do a welfare check on a property owned by Phillip Glidden.
- The Select Board has advised that a CEO or Plumbing Inspector is not responsible for doing welfare checks and that DHS should do the welfare check.

Executive Session for Personnel Matters – 1 M.R.S. § 405(6)(A) – 6:14 pm

Executive Session ended – 6:17 pm

WARRANT ITEM QUESTIONS:

- ROAD COMMISSIONER: Next agenda – Hallowell Road expenses year to date and discussion about exceeding the approved budget.
- FIRE CHIEF: Lynne to check to see if Darrin has been paid on the last warrant per Pam.

Approved Town Expense Warrant in the amount of \$455,364.08.

The Select Board meeting adjourned at 6:48 pm.

*Pam Trotter*  
*Claudia Ouff-Reed*