

JEFFERSON SELECT BOARD MEETING MINUTES

July 1, 2024

Present: Pamela Grotton, Claudia Orff-Reed

The meeting was called to order at 5:02 pm.

Meeting Minutes: June 3, 2024 - approved (2-0)

Handouts:

CANNABIS PERMITS:

- Elevation Station – the Select Board signed the permit certificate; renewal application was signed on 06/03/2024.
- Snow Tree Farms – the Select Board signed reviewed the renewal application; motion was made to approve the renewal application, seconded (2-0). The renewal application and the permit were both signed.

ROAD COMMISSIONER:

- Egypt Road – the Road Commissioner is almost to Siegfried Lane and Pat's Lane with the ditching. The culverts by Footloose Lane were cleaned out. An oak tree has fallen, and the Road Commissioner will take it down and move it into the woods.
- Sennett Road – a tree came down and the Road Commissioner has cleaned it up.
- Jones Road – The Road Commissioner received a call from James Taylor about the plows having re-routed the water resulting in part of the road being washed out – the Road Commissioner will check into it.
- Somerville Road – there was a complaint received about damage to the road because of McGee unloading their equipment. Pam contacted MMA-Legal for advice on whether the Town can request reimbursement for any repairs the Town makes to the damage. MMA-Legal thinks the Town should be able to collect for the repairs. The Road Commissioner will contact McGee to see if they will clean/repair the damage.

TOWN CLERK:

- Brenda Williams is taking over for Amy Boynton as Town Clerk; the Select Board signed the appointment papers – the search for a new Town Clerk has begun.
- Town Office Hours – Brenda and Charlotte will continue to work their regular hours/days; a motion was made to close the Town Office from 12:00p-1:00p to allow the staff to get their 30-minute lunch and 15-minute break – motion was made to close, seconded – (2-0).
- There's an election class that both Deputy Clerks need to attend on Tuesday, July 30th, Lynne suggested the Town Office be closed at 11:00am so they can attend the class in the afternoon – a motion was made to close the office, seconded – (2-0)

QUITCLAIM DEEDS:

- Zachary Genthner/Brittany Peirce – Taxes were paid by Davind Eon and quitclaim deed was issued back to Zachary Genthner and Brittany Peirce – signed by the Select Board.
- Violet Knox – she paid the account in full and was issued a quitclaim deed – signed by the Select Board.

ANNUAL SCHOLARSHIP AWARDS:

- Maia Hall and Abigail Kopp have both received scholarships – the Select Board signed the certificates.

DAMARISCOTTA MILLS DAM PROJECT:

- The Select Board was given the report to review. Lynne will touch base with Damariscotta about the dam.

CD SIGNATURE:

- Robert will need to sign the required signature at the next Select Board meeting.

VILLAGE STREET UPDATE:

- Pam contacted MMA-Legal who said that unless there is a significant accumulation of garbage causing the rat problem, then it is an issue between the tenant and the landlord, not the Town.

DIRECT DEPOSIT:

- Lynne provided the Select Board with the lengthy contract.
- Pam suggested calling surrounding towns to see if they have Direct Deposit and to see if their contacts were as lengthy.

BIDS:

- Roadside Mowing – put it out to bid and also check with the Road Commissioner to see if he knows of someone who might be interested in doing the job.
- Snowplowing the Town Office – pull the contract for the next meeting and see what needs to be done to get the Town Office plowing and the Town Roads plowing on the same contract cycle.

ALEWIVES:

- Due to the passing of Ron Weeks, the Alewives contract will need to be put out for bid this year.
- Lynne will check into the prior ads and bids from the last time it went out to bid.

NEXT AGENDA:

- Personnel Policy – the next five pages.
- Alewives
- Snowplowing – Town Office Parking Lot
- Sennett Road Trees – Pam and Claudia will check it out.

Approved Town Expense Warrant in the amount of \$37,149.12.
The Select Board meeting adjourned at 6:25 pm.

Pamela J. Grotton
Claudia Duff-Read