

JEFFERSON SELECT BOARD MEETING MINUTES

May 6, 2024

Present: Pamela Grotton, Robert Clark, Jr.

The meeting was called to order at 5:01 pm.

Meeting Minutes: April 22, 2024 - approved (2-0)

Handouts: CEO Questions about Solar Panel and Shoreland Permits from Paul Demers – also copies to Donald Waltz

NORTH MOUNTAIN ROAD SAND:

- Matthew Robinson registered a complaint about the sand being a hazard on N. Mountain Rd, he said he would be at the meeting to further explain, but he was not present.
- Pam will check it out on her way home from the Select Board Meeting, but the Town does not sweep the roads.

HODGKINS HILL ROAD:

- There was a complaint registered about potholes on Hodgkins Hill Rd.
- The Road Commissioner will be fixing the potholes as soon as possible and weather permitting.

BOSWELL BRIDGE:

- The State of Maine DOT sent a certified letter to follow up on the recommended repairs to the bridge.
- The Road Commissioner said that there have already been repairs made to the grates and it's been posted. The guardrail on one side can't be added because that is where the alewives get pulled.

ROAD COMMISSIONER:

- The Town Office received a complaint about the "Junction" sign being down on Valley Road. It is a State DOT sign, but the Road Commissioner will check to see if it's something he can fix.
- The Road Commissioner will begin grading next week.
- Discussion about Town policy on overtime took place, Wayne and the Select Board signed the letter confirming all overtime needs to be pre-authorized by the Select Board prior to working the hours.

CERTIFICATES OF APPOINTMENT:

- The certificates of appointment have been signed by the Select Board.

ANIMAL CONTROL CONTRACT:

- The contract has been signed by the Select Board.

TRANSFER STATION AGREEMENT:

- The agreement has been signed by the Select Board.

TOWN OFFICE WIRING:

- LCI has been contacted about connecting the Town Office to fiber optics.
- If the office connections are not rectified after the fiber optic connection, we will have the Town Office rewired from the ARPA funds, which was originally part of the grant application submission.

DIRECT DEPOSIT:

- The Select Board reviewed the Direct Deposit request form for employees request and has approved the form. Robert will also provide a form his farm uses for comparison.
- Discussion was had and a motion was made, and seconded, to have all Town employees receive their pay via direct deposit, with the only other option being provided is receiving them via mail, it will no longer be allowed to pick your check up at the Town Office. (2-0)

OTHER:

- The Personnel Policy review will begin at the next Select Board meeting.

6:00 pm - The Select Board entered Executive Session pursuant to 36 M.R.S. §405(6) (A,) to discuss a personnel matter.

6:15 pm - The Select Board exited Executive Session.

Approved Town Expense Warrant in the amount of \$55,566.94.

The Select Board meeting adjourned at 6:15 pm.

Robert Clark
Pamela Grotton

[Signature] !