

# JEFFERSON SELECT BOARD MEETING MINUTES

May 22, 2023

Present: Pamela Grotton, Robert Clark, Jr., and Claudia Orff-Reed

The meeting was called to order at 5:01 pm.

Meeting Minutes: May 8, 2023 – meeting minutes approved (2-0)

Handouts: Glidden Bridge

CEO:

- Pindo Polara:
  - Sherriff went to the location for a wellness check – there was no answer.
  - Robert suggested reaching out to the property owners and let them know of available funds to help them get their septic and well in.
  - Donald and Pam will go out to the property and try to speak with them to let them know of resources to help.
- Gallioines:
  - Donald sent a Stop Work Order on 05/15/2023 and they were supposed to have submitted a permit to the Town Office for the work being done by today (05/22/2023) or start incurring fines.

TOWN-OWNED PROPERTY:

- Claudia has a client purchasing some property in Town and it was discovered that the adjoining property is owned by the Town of Jefferson. Her client was wondering if the Town would be willing to sell the neighboring property. Claudia stated that she would not be gaining financially on this sale of the Town property.
- Lynne clarified that the property in question is not a tax acquired property but rather was deeded to the Town of Jefferson back in 2006. The property had not been accepted by Town vote nor by the Select Board at the time it was deeded.
- Maine Municipal Legal Staff were consulted and provided their advice via an email.
- The deed and circumstances of the transition need to be investigated further before a decision can be made as to whether the Town has the right to sell it. The office staff is currently shorthanded and too busy to research now, it will be revisited at a later date.

ROAD COMMISSIONER:

- Eames Road – the culvert has been replaced.
- Valley Road near Broken Arrow Retreat – there is a hole in the road and a culvert that needs repair/replacement on the left-hand side of the road.
- Sennett Road – the culvert is plugged up and is also in need of some ditching.
- Old Mill Road – a culvert needs replacing.
- Egypt Road (ARPA Project) – Road Commissioner has marked all the culverts needing replacing.
  - Move forward: widen the road, make ditches wider, add a shoulder to the road.
  - Order culverts for this project independently from the regular maintenance culvert orders. The culverts needed for this project are:
    - 4 (12") culverts, 12 (15") culverts, and 2 (18") culverts.
  - Select Board and Road Commissioner will meet and review the site to determine what the next steps are.
- Road Commissioner will begin work on the Valley, Sennett, and the Old Mill Roads using the culvert materials already in stock.
  - Materials in Stock:
    - 1 (12") culvert, 5 (15") culverts, 1 (18") culvert and 1 (30") culvert

STATE PAVAING AGREEMENT:

- After reviewing the agreement, the Select Board voted (3-0) to accept the agreement and signed the document.

ABATEMENT:

- Requires Executive Session.

SCHOLARSHIP AWARDS:

- Signed by the Select Board

WARRANT:

- Pam questioned Harris Government invoice.
- Lynne explained it was for the software the Town uses doing day-to-day business.
- Lynne brought up the additional software package for registering big trucks and it was discussed and determined the need for it. Lynne will order the additional software package.

CEO:

- Goose Hill Road – Claudia received a phone call from a resident that one of the neighbors was running sewer water into their pond. CEO had checked it out and determined that there was no water running into their pond.
- Jeff Jewett – submitted a permit and was told he needed further information, he brought in the information and CEO does not have the permit in his possession. Jeff needs to go before the Planning Board. Lynne will try and locate the permit.
- CMP has submitted a permit to put poles in and there will be no fee charged for the permit, but one will need to be submitted as well as the 4'x8' slab they are installing.

ELECTION:

- Articles for the March ballot:
  - Reduce the number of members on the budget committee.
  - Remove the write-in option on the ballot. In order to prevent a write-in situation on the next ballot, ensure that there is someone running for all the open positions.

EXECUTIVE SESSION:

- In at 6:02 pm.
- Out at 6:05 pm.

ABATEMENT:

- Vote taken on the abatement discussed during the Executive Session to deny the application because it was not the primary residence of the taxpayer. (3-0)

TOWN CLERK POSITION OPENING:

- A brief discussion about getting applicants for the Town Clerk position and the need for family insurance to get more applicants. The discussion was tabled for a later date.

Approved Town Expense Warrant in the amount of \$645,789.55

The Select Board meeting adjourned at 6:14 pm.

*Camela J. Hottel*  
*Claudia Duff-Rand*